

## **Rental Regulations**

- 1) Upon arrival, group leader or leaders must check-in with a member of the camp management staff. Check-in takes place in the metal building located in the main camp area.
- 2) All participants agree to abide by the following camp policies and all verbal, written, and sign marked rules. We will cover this information during the check-in process. (Rules and Regulations can be requested prior to arrival for your review.) The group leader is responsible for the conduct of all persons involved in the rental activity.
- 3) The sponsoring group agrees to provide a Camp Nurse, who is certified with at least First Aid and bring his or her own supplies and agrees to transport sick or injured campers to and from doctor's office or hospital.
- 4) One adult sponsor must accompany every eight youth for those 8<sup>th</sup> grade and under and one to every ten for those in high school. If mixed genders are present, both male and female sponsors are required.
- 5) While we do not make cabin assignments we do require that cabins be designated male and female. We also require that males do not enter female and females do not enter male cabins.
- 6) At least one adult sponsor from the sponsoring organization must remain on the grounds until all youth have left.
- 7) Loss or theft of personal belongings is not the responsibility of the camp.
- 8) Use of kitchen is denied to all groups. If meals are requested they will be prepared by camp staff. Times for meals will be as follows: Breakfast 8:00am; Lunch 12:30PM; Dinner 5:30PM (Other times must be arranged with camp manager in advance).
- 9) If group is staying overnight, you must bring your own bedding and toiletries.
- 10) Campfires are only allowed in the designated area. Firewood is provided by the camp. If groups wish to have a campfire please let camp management know prior to arriving or during the check-in process so that this can be arranged. It is the decision of camp staff as to whether to allow campfires. That decision will be based on weather conditions and wildfire risk.
- 11) Use of alcohol, tobacco, illegal drugs, weapons, cursing, pre-marital sex and gambling is prohibited at all times anywhere on the grounds.
- 12) No pets are allowed on camp property. The only exception to this rule is service animals. Please let us know in advance if you will have a service animal with you.
- 13) No furniture or beds shall be moved unless authorized by camp manager.
- 14) Loud music or noise is prohibited after 11pm in consideration of camp staff.
- 15) Any injury of any consequence must be reported immediately to the group leader who should report to the camp manager before leaving the grounds, for insurance reasons. In addition it is the sole responsibility of the renting group to obtain permission to make decisions involving medical care for each member of its group. While the staff of Golden Valley Camp will provide information about contacting medical services and where in the area medical services can be obtained. It is the sole responsibility of the renting group to make decisions about when and how to obtain medical care for its participants.
- 16) Golden Valley Camp will not be responsible for the collection or administration of any medications whether over the counter or prescription. It is the responsibility of the rental group to obtain permission to prescribe and administer over the counter medication as well as to collect and administer any prescription medications to minors.

17) The camp is equipped with a small spring feed pond that is there for the enjoyment of camp participants. Use of the pond will be pursuant to the following regulations. 1) Swimming is at the sole risk of the participant. A lifeguard will not be provided by the camp. If groups feel that a lifeguard is needed it will be their responsibility to provide one. 2) Use of the pond by anyone without supervision of a responsible group leader is prohibited. 3) Use of the pond is pursuant to all posted sign regulations as well as verbal and written rules given to group leaders during the check-in process. The pond is seasonal please contact camp management to see if pond will be available for your stay.

18) Use of camp recreational activities such as but not limited to: obstacle course, Frisbee golf, basketball courts, meadow playing field, tether ball, table tennis, volleyball, baseball, tennis, and hiking trails is to be done at the sole responsibility of the sponsoring group under the supervision of group leaders. The camp will provide rules, regulations, maps and directions for participating in this activities. The camp does not provide supervision or a responsible party to oversee these events. It the sole responsibility of group leaders to make sure that participation of these activities follows camp rules, regulations, and directions. Failure to comply with these things will be at the sole risk of the participating group.

19) Groups that wish to use the audio visual equipment in the main meeting room should be aware of the following. Use of this equipment is to be done only after receiving directions and instruction on their use from a member of the GVC staff. If you wish to use our projector you will need to provide your own computer. If your computer does not have a VGA port GVC will provide and adapter that will go from VGA to a USB port. GVC also provides the use of our AUX cable for connecting computers, smart phones, or tablets to the soundboard. We will also provide the use of our two wireless microphones and two microphone stands. In addition you will have access to 14-channels for use with instruments or other microphones. Please note you will need to provide the cords to connect to our XLR ported stage snake, which is located to the left of the stage in the front of the room.

20) The participating group will contact the camp with a final number of campers no fewer than 10 days prior to date of arrival. Subtractions from final numbers will not be allowed after this time and if you need to add more campers the group must contact camp management to ensure that the camp is able to accommodate the addition. At this time the group will also provide the camp with a list of each person who will be staying on the camp property.

21) It is the responsibility of the participating group to ensure that each person who will be on camp property has a completed and signed Waiver of Liability, this form will be provided to you by the camp and must be on file with the camp upon arrival.

22) Each rental group must provide Golden Valley Camp with a Certificate of Liability Insurance naming Golden Valley Camp, Inc. as additionally insured for the dates that group will be on camp property. This form will be due 10 days prior to camp dates.

23) Sponsoring church or group will be held financially responsible for any and all damages to the camp facilities and ground caused by a participant of its group.

24) CLEAN UP: Rental group is responsible for their own cleanup. Trash on the grounds and in the buildings should be picked up and facilities straightened to the condition that they were found in. Camp staff will be available for assistance.

25) Rental bill will be figured and full payment is expected upon arrival. Damage assessment will be billed later.

#### Cancelation Policy:

The Sponsoring Group should cancel as soon as they know, so that the dates could be used by others. If cancelling, it is the responsibility of the group leader to inform the camp management no fewer than 21 days prior to arrival and the deposit will be forfeited. If cancellation is not made 21 days prior to arrival the group may still cancel but they will be responsible for paying the minimum amount as indicated on the contract, due to GVC being unable to use those dates for another group. If the camp is able to book another this portion of the policy will be waived, but deposits are still non-refundable.